

Bylaws of Bear Lake Promoters

Updated 12/13/2017

Article I Name and Purpose

Section 1: The name of the organization shall be BEAR LAKE PROMOTERS.

Section 2: The BEAR LAKE PROMOTERS is and always will be a non-profit organization in the State of Michigan. If the BEAR LAKE PROMOTERS organization should dissolve, all assets, and real and personal property will revert to another 501 c 4 organization in the Bear Lake area that is in existence at that time.

Article II Membership

Section 1: Membership shall consist of all dues-paying citizens, Business or other organizations with the desire to help promote the Bear Lake area.

Section 2: Dues will be determined by the board. Refer to attached Policies.

Section 3: Any request for money (for non-budgeted expenses requested from outside the organization or emergencies) of \$500 or more must be tabled until the following meeting, and then must be approved by a majority of the members in attendance at that meeting by secret ballot. (Amended 06/06/2012) A special meeting may be called for this purpose if all members are notified no less than 10 days prior to the meeting by mail or electronic mail.

Article III Meetings

Section 1: Annual Meeting- The date of the regular annual meeting shall be set by the Board of Directors, who shall also set the time and place and publish such information in the monthly newsletter and in the local newspaper.

Section 2: Special Meetings-Special meetings may be called by the President or any member of the Board of Director, with all the Board notified of the meetings and with at least three board members attending to make a quorum.

Section 3: Membership Meetings-Notice of each meeting shall be given to the membership via the monthly newsletter. Meetings will be the first Wednesday of each month at 8 am.

Article IV Board of Directors

Section 1: Role/Size/Compensation- The Board shall oversee the overall policy of the Bear Lake Promoters. The Board shall have up to five members. The Board serves in a voluntary capacity and as such receives no compensation other than reasonable expenses incurred.

Section 2: Meetings-The Board shall meet at least once a month at an agreed upon time and place.

Section 3: Board Elections-The Board will consist of the elected officers of the Bear Lake Promoters, who will be elected by the membership on or before the first Wednesday of December of each year. The election results shall be determined by a majority of the members voting at that meeting. Either in person or by absentee ballot. Dues will begin January 1 of the following year. (Amended 03/03/2010)

Section 5: Officers and Duties-There shall be five officers of the Board from the membership consisting of a President, Vice-President, Secretary, Treasurer, and Corresponding Secretary.

The President shall convene regularly scheduled meetings, and shall preside or arrange for other members of the executive committee to preside at each meeting in the following order: Vice-President, Secretary, Treasurer, and Corresponding Secretary.

The Vice-President will chair committees on special subjects as designated by the board,

The Secretary shall be responsible for keeping written records of meetings and assuring that records are maintained. The minutes shall be available at all Board and membership meetings.

The Corresponding Secretary shall provide acknowledgements to those persons who have contributed to the Bear Lake Promoters and disseminate Promoter activity information as requested.

Article V Committees

Section 1: The President may create committees as needed. It shall be the function of the committees to make investigations, conduct studies and hearings, make recommendations to the Board and to carry on such activities as may be delegated to them by the Board of Directors. (Amended 11/1/2017)

Section 2: Limitation of Authority-

No committee shall take or make public any formal action, or make public any resolution, or in any way commit the Bear Lake Promoters on a question of policy without first receiving the approval of the Board.

Reporting and Handling of Funds-

Committees shall report to the Board monthly, or as their committee is active, but not less than annually. If a committee is handling any money on behalf of the organization, they shall submit a report to the Treasurer on less than 2 weeks after the conclusion of the event or undertaking involved. Special committees shall be discharged by the President when their work has been completed and their reports accepted, or when the Board deems it wise to discontinue the committee.

(Amended 11/1/2017)

Article VI Amendments

Section 1: These bylaws may be amended as necessary.

Section 2: Any proposed amendments must be submitted to the board for a majority approval before presentation to the membership.

Section 3: The amendments must be approved by a majority of the membership present at that meeting.